



Good News Club® Positions & Sample Schedule

Team Leader (1-2)

Primary contact between CEF and Good News Club team members. Responsible for recruiting GNC personnel and for oversight of team during the club year. Includes arranging and leading team meetings for prayer & encouragement. Responsible for ensuring monthly statistics submitted to CEF.

Bible Lesson Teacher (1-2)

Responsible for teaching the Bible Lesson and giving an invitation each week. Usually also leads the review game.

Small Group Leader (3-6)

Greet students, supervise snack time, listen to verses, take attendance and check Wonder books. Encourage group members; pray for and with them. Supervise during restroom break. Participate with children during the club. Follow-up with them when absent.

Memory Verse Teacher (1-2)

Responsible to use the IPEAR method to teach the memory verse each week.

Snack Coordinator (1)

Coordinates the snack each week, ensures its arrival at club and helps to distribute to the children.

Facilitator (1)

Lead the opening and closing of the club. Ensures club activities stay on schedule.

Missions Teacher (1-2)

Teaches children about missions, a CEF missionary story and a CEF individual or family who is serving overseas with CEF.

Prayer Coordinator (1)

Gathers prayer request from small group leaders and "God Can." Shares request with prayer team via email weekly.

Administrator (1)

Responsible for coordinating registration forms, creating name tags and attendance sheets. Arrival/Dismissal procedures and attendance records.

Music Teacher (1-2)

Leads the song times during club (3-4 songs typically). Includes teaching the lyrics, motions and meaning of song. A helper can assist with CD player and visuals.

Follow-up Coordinator (1)

Works with the Team Leader to coordinate church members making follow up visits to the homes of GNC children. Focuses on connecting GNC children and their families to the church.

Counselor (3-4)

Counsel children who respond to the invitation during club.

Wonder Time Teacher (1)

Responsible to lead "Wonder Time" during the club each week.

Sample Schedule

What	Who	Minutes		
Small Group Time	Small group leaders, snack coordinator	15	3:30	3:45
Prayer, Directions for Fun, Word Up	Facilitator	5	3:46	3:51
Song	Music Teacher	2	3:52	3:54
Memory Verse	Memory Verse Teacher	10	3:55	4:05
Song	Music Teacher	2	4:06	4:08
Bible Lesson / Invitation	Bible Lesson Teacher	20	4:09	4:29
Review Game/Counseling	Bible Lesson Teacher / Counselors	8-10	4:30	4:38
Song	Music Teacher	2	4:39	4:41
Missions	Missions Teacher	8-10	4:42	4:52
Wonder Time	Wonder Time Teacher	2-4	4:52	4:54
Closing & Dismissal	Facilitator	5-6	4:55	5:00

Total Minutes* 90

* Minimum of 90 minutes recommended.